



# City of Lansing

OFFICE OF THE CITY ATTORNEY

James D. Smiertka, City Attorney

October 25, 2017

Steven Harry  
stevenrharry@gmail.com

*Sent Via Email*

RE: Freedom of Information Act ("FOIA") Request  
# 18-139 – Full Retirement Allowance

Dear Mr. Harry:

In response to your request, please be advised that retrieval, copying and review (for possible exemptions) of records in response to your request, if done by the lowest paid capable employee, will result in estimated labor charges and copying fees of approximately \$125.88. This is only an estimate, and does not include mailing cost and/or any other miscellaneous expenses. Thus the total charges could go higher.

Therefore, pursuant to MCL 15.234(2), the City requests a good-faith deposit in the amount of **\$62.94** (one-half of the estimated costs), prior to proceeding. Please make payment by check or money order, payable to the City of Lansing, and return to my attention at the address below. Once we receive your good faith deposit, we will complete the processing your request. The balance of the cost is to be paid at the time the FOIA request is fulfilled.

If you have any questions concerning this matter, please feel free to contact our office at the address or phone number below, and enclose a copy of this correspondence.

Please be advised that the City has adopted Procedures and Guidelines and a Written Public Summary, both of which are available on the City's website at:

<https://www.lansingmi.gov/DocumentCenter/Home/View/618>

<https://www.lansingmi.gov/DocumentCenter/Home/View/415>

Sincerely,

A handwritten signature in blue ink that reads "Amanda O'Boyle".

Amanda O'Boyle  
Office of the City Attorney

AKO