

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING POLICE AND FIRE RETIREMENT SYSTEM MEETING MINUTES

Regular Meeting
10th Floor Conference Room

December 19, 2023
Tuesday, 8:30 a.m.

The meeting was called to order at 8:36 a.m.

Present: Trustee Kirkland, Moore, Schor, Taylor, Wilcox, Wohlfert, Wood – 7.
Absent: Kreft (Excused)

Others present: Karen E. Williams, Human Resources Department, Attorney Joseph Abood, City Attorney's Office; Attorney Aaron Castle, VanOverbeke, Michaud and Timmony.

It was moved by Trustee Wood and supported by Trustee Moore to approve the Joint Employees' Retirement System Board and the Police and Fire Retirement System Board Meeting of November 21, 2023.

Adopted by the following vote: 7 – 0.

There were no public comments for items on the agenda.

Secretary's Report:

0 new sworn fire member(s), 1 new sworn police member(s), 0 reinstatement(s), 1 refund(s), 0 transfers, 8 retired. Total: Active membership: 352. 3 death(s) Wendell M. Frever, Police, died 11/30/2023, age 79, no surviving beneficiary, James R. Kus, Police, died 11/26/2023, age 73, spouse to receive 50%; Betty Leadbitter, died 12/5/2023, age 87, spouse of IAFF retiree. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$4,992.00. Retirement allowances paid for the month of November 2023, amounted to \$3,315,956.67. Total retirement checks printed for the P&F System: 816. Total retirement checks printed for both systems: 1,739. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible Domestic Relations Order Certified: 0.

There were no applications for regular Age and Service Retirement.

There were no requests for Duty Disability Retirement.

There were no requests for Non-Duty Disability Retirement.

It was moved by Trustee Wilcox and supported by Trustee Taylor to approve the following request for refund of accumulated contributions:

Mekyale Z. Fomby, CCLP NonSupervisory, not vested, \$18,137.42.

Adopted by the following vote: 7 -0.

It was moved by Trustee Wilcox and supported by Trustee Moore to approve the following request for refund of accumulated contributions:

Curtis Crabtree, I AFF, not vested, \$2,794.19.

Adopted by the following vote: 7 -0.

Karen Williams reported the membership fees for the International Federation of Employee Benefit Plans (IFEBP), \$597.59, NCPERS, \$305, and MAPERS \$200. The Board participates in the annual conferences presented by the organizations for training and education.

It was moved by Trustee Moore and supported by Trustee Wilcox to approve the membership fees for IFEBP, \$597.50, NCPERS, \$305 and MAPERS, 200 for the Police and Fire Retirement System Board.

Adopted by the following vote: 7 -0.

There were no public comments for items not on the agenda.

Karen Williams reported that Trustee Kreft requested to be excused from the December meeting.

It was moved by Trustee Wood and supported by Trustee Moore to excuse Trustee Kreft from the December 2023 meeting.

Adopted by the following vote: 7 -0.

Ms. Williams provided the following invoices for approval: from Boomershine Consulting Group, \$877.50.

It was moved by Trustee Wilcox and supported by Trustee Moore to approve the Police and Fire Retirement System Board invoices for payment for the month of December.

Adopted by the following vote: 7- 0.

Attorney Castle provided a legislative update regarding the Open Meeting Act amendment. Public Act 214 would permit public employee retirement and retiree health care boards to meet remotely. The public act would become effective on February 13, 2024. Attorney Castle indicated that the Board would need to adopt an electronic meeting attendance policy to comply with the amendment. Attorney Castle provided a sample policy for Board review.

Karen Williams provided an overview of the Retirement and Health Care Conference that was held in 2017. The Joint Retirement Board at the last meeting requested that Ms. Williams check appropriate dates and contact the Lansing Center regarding scheduling space for the Conference. Ms. Williams distributed a contract for review for September 12, 2024, to rent the Lansing Center.

It was moved by Trustee Taylor and supported by Trustee Kirkland for the Police and Fire Retirement System to approve the Lansing Center Conference contract and pay the \$900 deposit for September 12, 2024, date.

Adopted by the following vote: 7 -0.

Trustee Schor recommended that the Education committee attain sponsorships from the Retirement System vendors for the Conference.

Karen Williams reported that the Police and Fire Retirement System Board received the actuarial report at its November meeting.

It was moved by Trustee Moore and supported by Trustee Taylor to accept the actuarial report for the period ending December 31, 2022.

Adopted by the following vote: 7 -0.

Karen Williams provided an update for the election for a term of office as Fire Department Trustee of the Police and Fire Retirement System that would expire, December 31, 2028. Karen Williams reported that the Retirement Office received one valid nominating petition from Eric P. Wohlfert. The Police and Fire Retirement System rules provides that if there is only one nominating petition, that a general election is not needed, and the candidate is declared the winner for the office. The Police and Fire Retirement System confirms the election results.

Ms. Williams reviewed the Monthly Investment Report for the month ending November 30, 2023.

Trustee Eric P Wohlfert congratulated and express his appreciation on behalf of the Police and Fire Retirement System Board to Carol Wood for her exemplary contributions and guidance to the Board as Trustee upon her retirement for City service.

It was moved by Trustee Moore and supported by Trustee Wood to adjourn the Police and Fire Retirement System December meeting.

Adopted by the following vote: 7 - 0.

The meeting ended at 8:59 a.m.

Minutes approved on 1/16/2024.

Desiree Kirkland, Secretary
Police and Fire Retirement System

Eric P. Wohlfert, Chairperson
Police and Fire Retirement System