

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING POLICE AND FIRE RETIREMENT SYSTEM

Special Meeting
Via Zoom Meeting

July 21, 2020
Tuesday, 8:30 a.m.

The Board was called to order at 8:30 a.m.

Present: Trustees Fox, Lewandowsky, Rose, Schor, C. Wilcox, R. Wilcox, Wohlfert (8:38), Wood– 8.

Absent: 0

Trustee Ryan Wilcox presided.

Others: Karen E. Williams, Human Resources Department; Attorney Aaron Castle (legal counsel).

It was moved by Trustee Rose and supported by Trustee C. Wilcox to approve the Official Minutes of the Police and Fire Retirement System Board meeting of June 16, 2020.

Adopted by the following roll call vote: yes: Lewandowsky, Rose, Schor, C. Wilcox, R, Wilcox, Wood. 6 . No: 0.

Secretary's Report.

10 new sworn fire member(s), 0 new sworn police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 7 retired. Total: Active membership: 370. 1 death(s): Clara Zuk, died 6/21/2020, age 92; spouse of Police retiree. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of June 2020, amounted to \$2,855,633.92. Total retirement checks printed for the P&F System: 752. Total retirement checks printed for both systems: 1,696. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible Domestic Relations Order Certified: 0.

There were no regular age and service retirements.

There were no requests for duty disability retirement.

There were no requests for non-duty disability retirement.

There were no requests for refunds of accumulated contributions.

Karen Williams reported that MAPERS has scheduled its Fall Conference, September 12 -15 on Mackinac Island. She requested that members who wished to attend contact the Retirement Office regarding registration.

Attorney Aaron Castle provided a legal counsel report regarding other income offsets in response to questions asked by trustees and retirees. Attorney Castle reviewed his opinion that additional income received through an inheritance or federal stimulus packages does not constitute pay or remuneration from a gainful occupation, business or employment, and the Retirement Board is not required to reduce such amounts from disability retirement allowances being paid by the Retirement System.

Attorney Castle provided a copy of the policy that clarifies other income. The policy included, the purpose and definitions. The policy outlined the income verification process, workers' compensation offset and other income offset.

It was moved by Trustee Rose and supported by Trustee Wood to adopt the City of Lansing Police and Fire Retirement System Disability Offset policy.

Adopted by the following roll call vote: Kehler, Lewendowsky, Rose, C. Wilcox, . R. Wilcox, Wohlfert. – 6. No. - 0

Trustee Ryan Wilcox inquired about the reciprocal retirement act on behalf of members. Trustee Ryan Wilcox explained that members asked if they could use the reciprocal retirement act if they removed their monies from preceding system. The members have 30 months with the City of Lansing. Trustee Wilcox requested direction from legal counsel.

Attorney Castle explained the provisions of the reciprocal retirement act. Attorney Castle opined that as long as the members are active within the City of Lansing Police and Fire Retirement System, those members can utilize the reciprocal retirement act to meet age and service requirements. He further opined that those members could have removed their monies from the preceding system, but still use the service for eligibility. The members would not be able to use the previous reciprocal unit service for benefit calculation.

Attorney Castle reported that new trustee orientation and training was held June 24, 2020. Attorney Castle inquired if the Police and Fire Retirement System wanted to have July 22, 2020 orientation, because most of the new trustees attended the June training. He stated that he would arrange one-to-one orientation with new trustees.

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Karen Williams reviewed the monthly investment report for the month ending June 30, 2020.

Karen Williams read into the minutes the following letter from the Office of Mayor regarding staffing changes.

July 14, 2020

City of Lansing Police and Fire Retirement Board
c/o Ms. Karen Williams
124 W. Michigan Ave. 8th Floor
Lansing, MI 48909

Dear Board Members:

Please note some of the changes in our staffing and the corresponding effect on your board membership.

I have named Judy Kehler as the new Chief Strategy Officer to fill the spot left by Shelbi Frayer's resignation.

Cheryl Fox will serve as the interim Treasurer and will fill the Treasurer role on the ERS board as required by ordinance.

Jake Brower is the interim finance director and will fill the role of non-voting secretary for the July meeting.

In August, Rob Widigan will come on board as the Finance Director and take the non-voting Secretary spot.

Please let me know if you need further information regarding these positions, or if there are any concerns.

Sincerely,
Andy Schor
Mayor

It was moved by Trustee Rose and supported by Trustee Wohlfert to adjourn the meeting.

Adopted by the following vote: unanimous

The meeting adjourned at 9:02 am.

Minutes approved on _____

Jake Brower, Secretary
Police & Fire Retirement System

Ryan Wilcox, Vice Chairperson
Police & Fire Retirement System