

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING POLICE AND FIRE RETIREMENT SYSTEM

Special Meeting  
Via Zoom Meeting

June 16, 2020  
Tuesday, 8:30 a.m.

The Board was called to order at 8:30 a.m.

Present: Trustees Kehler, Lewandowsky, Rose, C. Wilcox, R. Wilcox, Wohlfert– 6.  
Absent: Schor, Wood (excused)- 2

Others: Karen E. Williams, Human Resources Department; Attorney Aaron Castle (legal counsel).

It was moved by Trustee R. Wilcox and supported by Trustee C. Wilcox to approve the Official Minutes of the Police and Fire Retirement System Board meeting of March 31, 2020.

Adopted by the following roll call vote: yes: Lewandowsky, Rose, C. Wilcox, R, Wilcox, Wohlfert. 5 . No: 0.

Secretary's Report.

0 new sworn fire member(s), 0 new sworn police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 1 retired. Total: Active membership: 374. 2 death(s): Janet I. Holliday, died 3/11/2020, age 85; spouse of Fire retiree; Raymond D. Warner, Police, died 2/20/2020, age 89, spouse to receive 50%. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of May 2020, amounted to \$2,853,159.51. Total retirement checks printed for the P&F System: 752. Total retirement checks printed for both systems: 1,695. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible Domestic Relations Order Certified: 0.

It was moved by Trustee Chris Wilcox and supported by Trustee Bob Rose to approve the following application for Regular Age and Service Retirement:

David P. Lowndes (Police – CCLP NonSupervisory), 25 years of service credits, age 55, effective June 27, 2020 (with the purchase of 1 month of universal service credits) Sworn Date 7/31/1995.

Adopted by the following roll call vote: Yes: Kehler, Lewandowsky, Rose, C. Wilcox, R. Wilcox, Wohlfert.  
No. – 0.

There were no requests for duty disability retirement.

There were no requests for non-duty disability retirement.

There were no requests for refunds of accumulated contributions.

Karen Williams reported that MAPERS has scheduled its Fall Conference, September 12 -15 on Mackinac Island. She requested that members who wished to attend contact the Retirement Office regarding registration.

It was moved by Trustee Rose and supported by Trustee C. Wilcox to excuse Trustee Wood and Trustee Schor from the June Police and Fire Retirement System Board.

Adopted by the following vote: unanimous

Attorney Aaron Castle provided a legal counsel report regarding other income offsets in response to questions asked by trustees and retirees. Attorney Castle discussed Section 294.02(p)(3) of the Retirement Ordinance requires the Retirement System to reduce a disability retirement allowance if a disability retiree becomes engaged in other gainful employment.

Attorney Castle opined that additional income received through an inheritance or federal stimulus packages does not constitute pay or remuneration from a gainful occupation, business or employment, and the Retirement Board is not required to reduce such amounts from disability retirement allowances being paid by the Retirement System. Attorney Castle recommended a policy to clarify other income.

It was moved by Trustee Rose and supported by Trustee Chris Wilcox to amend its income offsets policy to define income and clarify income.

Adopted by the following roll call vote: Kehler, Lewndowsky, Rose, C. Wilcox, . R. Wilcox, Wohlfert. – 6. No. - 0

Attorney Castle provided a memo regarding intervening military service. Attorney Castle addressed the crediting of service under the Retirement System in light of applicable state and federal laws and regulations.

Attorney Castle opined that the retirement system is required to recognize qualified intervening military service as credited service for vesting purposes only.

Special Meeting  
Via Zoom Meeting

June 16, 2020  
Tuesday, 8:30 a.m.  
Page 3

Retirement System members are only entitled to accrue benefits for a period of intervening military service if they make-up any missed employee contributions to the Retirement System that would have been required, if not for the intervening military service.

Attorney Castle recommended the adoption of a formal written policy addressing the crediting of intervening military service for retirement purposes.

It was moved by Trustee Rose and supported by Trustee Kehler to establish a policy addressing the crediting of intervening military service for retirement purposes.

Adopted by the following roll call vote; Kehler, Lewandowsky, Rose, C. Wilcox, R. Wilcox, Wohlfert – 6. No - 0.

Attorney Castle announced a virtual training session for new trustees schedule for June 24, 2020.

Karen Williams reviewed the monthly investment report for the month ending May 31, 2020.

It was moved by Trustee C. Wilcox and supported by Trustee Rose to adjourn the meeting.

Adopted by the following roll call vote; Yes; Kehler, Lewandowsky, Rose, C. Wilcox, R. Wilcox, Wohlfert .- 6.  
No: 0.

The meeting adjourned at 9:03 am.

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Shelbi Frayer, Secretary  
Police & Fire Retirement System

\_\_\_\_\_  
Eric P. Wohlfert, Chairperson  
Police & Fire Retirement System