

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING POLICE AND FIRE RETIREMENT SYSTEM

Regular Meeting
Council Conference Room
10th Floor, City Hall
Lansing, MI

September 14, 2017
Tuesday, 8:30 a.m.

The meeting was called to order at 8:30 a.m

Present: Trustees Fabus, Good, Rose. St. Aubin, Wilcox, Wohlfert, Wood– 7.
Absent: Trustee Bernero

Others: Karen E. Williams, Angela Bennett, Finance Department; Attorney Ken Lane, Clark Hill (representing the City Attorney's Office); Timothy J. Dlugos, White Schneider, P.C, Tom Krug, Capital City Labor Program, Inc.; Eric Brewer, City Council; Mark Parker, Employees Retirement System Board..

It was moved by Trustee Good and supported by Trustee Wohlfert to approve the Official Minutes of the Police and Fire Retirement System Board meeting of August 15, 2017.

Adopted by the following vote: 7 – 0.

It was moved by Trustee Wood and supported by Trustee Good to approve the Official Minutes of the Joint Police and Fire Retirement System and Employees' Retirement System Meeting of August 15, 2017.

Adopted by the following vote: 7 – 0

Mr. Tom Krug, Executive Director of the Capital City Labor Program, representing the police officers and police command. Mr. Krug was at the meeting to express his concern regarding the sworn date and contributions audit. Mr. Krug was informed that some members may have paid into the systems prior to their sworn date.

Attorney Timothy Dlugos, White Schneider, PC, representing the CCLP, addressed the Police and Fire Retirement Board and also spoke regarding members who paid into the system prior to being sworn. Attorney Dlugos spoke regarding the time that was served by trainees who had contributions taken out and believed the service credits were earned at the time and that the Michigan Constitutions prohibits that that the credited service be diminished.

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Ms. Angela Bennett discussed that the Finance Department did an audit of the City Clerk records for sworn dates and discovered that some of the dates were missing. The City Attorney's Office requested the complied information of sworn dates and personnel dates.

Attorney Lane stated that City Attorney Office was reviewing the complied information and would provide a written opinion and recommendation at the next meeting. Attorney Lane indicated that he believed an Ordinance Amendment will not be the recommendation to resolve this issue. Attorney Lane opined that the pension board's authority is limited.

Trustee Wood stated that the internal auditor had not received any information from the audit. The City Council wanted the internal auditor to be included as part of the audit process and kept updated.

Secretary's Report.

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 0 retired. Total: Active membership: 352. 1 death(s), Mr. Joe Woodward, Fire, died June 5, 2017, age 90, no surviving beneficiary. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of August 2017, amounted to \$2,595,711.91. Total retirement checks printed for the P&F System: 733. Total retirement checks printed for both systems: 1641. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

Trustee Wood inquired if there were any applicants for regular age & service retirement in October that could be affected by the City Attorney's opinion.

Ms. Williams of the retirement office stated that she had not received any applications for October to date.

There were no requests for duty disability or non duty disability.

Karen Williams distributed the updated City's travel policy for members review. The update will be added as an addendum to the Employees' Retirement System travel policy.

Karen Williams announced the MAPERS Fall Conference to be held September 17-20.

Karen Williams announced that the NCPERS Public Safety Conference will be held October 1-4.

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Karen Williams provided a preliminary report of the Retirement Conference 2017. There were approximately 257 attendees which included the conference vendors and speakers. There were approximately 241 active employees and retirees. There were approximately 139 no shows. Ms. Williams reviewed the sessions and reported that she received positive feedback from the attendees.

Trustee Mark Parker, Employees Retirement System Board, provided a report regarding the health care screenings. There were approximately 120 screening given by McLaren Health Services and their approximately 50 hearing exams.

The Police and Fire Retirement System recognized Karen Williams, Kaela Wagonschutz of the Retirement Office and Trustee Mark Parker for their work on the Retirement Conference.

There were no requests for refund of accumulated contributions.

Attorney Lane distributed the final draft of Medical Director Request for Proposal. The RFP would be distributed in September.

Trustee Wood requested that an exclusion be added that would not allow current City medical personnel or doctors to submit an RFPs. Trustee Wood did not want a doctor who may be working for the City or under contract in another capacity like workers' compensation to be selected as the Board's doctor.

The Police and Fire Retirement Board agreed to the added language for the Medical Director request for proposal. Attorney Lane reported that he will also request the same language be added at the Employees' Retirement System meeting.

Trustee St. Aubin inquired about the Michigan Constitution provision mentioned by Attorney Dlugos. Attorney Lane stated that he believed that only applies to a vested benefit.

Trustee St. Aubin further inquired if an employee could work for fifteen years and was vested, but had not been sworn. Attorney Lane stated the City Attorney's Office is working on making a distinction between a trainee and member who was "street read."

Karen Williams provided dates for the due diligence visits to Wasatch, Franklin Templeton and Western Asset as recommended by Asset Consulting Group. The proposed trip would be scheduled for the week of December 11-15. Asset Consulting Group provided a draft travel itinerary.

Ms. Williams reviewed the monthly investment report and the securities lending report for the month of August 30, 2017.

The meeting recessed at 9:01 a.m.

Minutes approved on _____

Angela Bennett, Secretary
Police & Fire Retirement System

Brad St. Aubin, Chairperson
Police & Fire Retirement System