

**OFFICIAL PROCEEDINGS OF THE BOARD OF  
TRUSTEES CITY OF LANSING  
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting  
Council Conference Room  
10th Floor, City Hall  
Lansing, MI

August 16, 2016  
Tuesday, 8:30 a.m.

The Board was called to order at 8:31 a.m.

Present: Trustees Fabus, Oleson, Rose, Wohlfert, Wood – 5.  
Absent: Trustee Bernero, Good, St. Aubin.

Others: Karen E. Williams, Finance Department; Attorney Ken Lane, Clark Hill (representing the City Attorney's Office).

Trustee Oleson presided the meeting.

It was moved by Trustee Fasbus and supported by Trustee Wolhfert to approve the Official Minutes of the Police and Fire Retirement System Board Meeting of July 19, 2016.

Adopted by the following vote: 5 – 0

Secretary's Report.

13 new fire member(s) – pending until sworn, 2 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 4 retired. Total: Active membership: 317. 1 death(s), Isabel A. Peterson, died 7/15/2016, age 93, spouse of Police retiree. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of July 2016 amounted to \$2,541,308.13. Total retirement checks printed for the P&F System: 732. Total retirement checks printed for both systems: 1651. Domestic relations order received: 1. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

Trustee Wood requested verification that the new members in the secretary's report had been sworn.

The Retirement Office will check with the Human Resources Department for verification. Ms. Williams will keep the new members listed as pending until verification.

Regular Meeting  
Council Conference Room  
10th Floor, City Hall  
Lansing, MI

August 16, 2016  
Tuesday, 8:30 a.m.

Page Two

Trustee Fabus inquired if the Board could receive written verification for new members.

Ms. Williams will investigate the process for receiving verification of the sworn date.

It was moved by Trustee Wohlfert and supported by Trustee Wood to approve the following applications for Regular Age & Service Retirement:

Michael R. Hamel, Fire, 25 years of service credits, age 50, effective August 7, 2016. (with the purchase of 7 months of service credits)

Adopted by the following vote: 7 - 0

There were no requests for Duty Disability retirements.

There were no requests for Non Duty Disability retirements.

The Police and Fire Retirement Board discussed the hotel fees for the MAPERS Fall Conference for guests. The Board discussed paying the single room rate for Trustees who are attending. Amounts above the single room rate will be the responsibility of the Trustee.

Attorney Ken Lane stated that the method was consistent with how the Board has paid for other conferences.

It was moved by Trustee Wood and supported by Trustee Wohlfert to approve the payment of the hotel single room rate for Trustees who plan to attend the MAPERS Fall Conference.

Adopted by the following vote: 7 - 0.

Karen Williams announced the dates for the NCPERS Public Service Conference.

There were no requests for refund of accumulated contributions.

Karen Williams reported that Trustee St Aubin and Trustee Good contacted that Retirement Office for an excused absence.

Regular Meeting  
Council Conference Room  
10th Floor, City Hall  
Lansing, MI

August 16, 2016  
Tuesday, 8:30 a.m.

Page Three

It was moved by Trustee Wood and supported Trustee Fabus to excuse Trustee St. Aubin from the August Police and Fire Retirement System Board meeting.

The Board noted that Trustee Good did not need to be excused because she is ex-officio.

Adopted by the following vote: 7 – 0.

Attorney Ken Lane updated the Police and Fire Retirement Board that Human Resources is reviewing the Retirement Office. Human Resources Department is waiting to include the most recent bargaining agreement.

Trustee Wood requested formal action to inform Human Resources and the City Attorney's Office regarding the 90 –day requirement after City Council ratifies collective bargaining agreements. Trustee Wood expressed concern that the Board may be put in a precarious situation and wanted to be proactive.

Attorney Ken Lane recommended a letter from the Board that could be copied to the Mayor and City Council requesting action and completion of the Retirement Ordinance.

Trustee Rose discussed that the Retirement Ordinance is the governing document and the need that the correct updated document be available. Trustee Rose expressed concern about taking action on items that are not in the Ordinance.

Trustee Wood suggested bringing in the City Attorney to a future meeting to address the delay.

Attorney Ken Lane provided an updated for HB 5438. The bill was introduced in March 2016 and sent to committee. There has been no movement. However, there is a possibility for action during the lame duck session of the state legislature. The act creates a new definition of base pay that would only include salary. This base pay would be used for final average compensation computations. Attorney Lane reported that this change if enacted would occur January 1, 2017 and applies to all municipalities and political subdivision. Employees under contract would not be required to use the new definition until their current contract expired or was renegotiated. Employees not under contract would use the state definition going forward. Attorney Lane stated that if an employee's best years were after January 1, 2017, the new language would be used.

Attorney Ken Lane distributed the amended policy on service credits.



Attorney Lane discussed a letter that was sent to the Police and Fire Retirement Board chairperson from the attorney of a former police officer who has retired. The former employee is in litigation with the City of Lansing. The attorney requested that the Board adjust the former police officer's final average compensation to settle the lawsuit.

The City Attorney's office requested that Attorney Lane prepare a response. Attorney Lane distributed the response for Board review. Attorney Lane may bring the response back to the Board after final review by the City Attorney's Office and the attorney representing the City.

Ms. Williams presented the Quarterly Expenses Report and the Securities Lending Report for the month of July 2016.

It was moved by Trustee Wood and supported by Trustee Rose to adjourn the meeting.

Adopted by the following vote: 7 -0

The meeting adjourned at 9:10 a.m.

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Angela Bennett, Secretary  
Police & Fire Retirement System

\_\_\_\_\_  
Brad St. Aubin, Chairperson  
Police & Fire Retirement System