

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES CITY OF LANSING
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
10th Floor, City Hall
Lansing, MI

September 17, 2013
Tuesday, 8:30 a.m.

The Board was called to order at 8:54 a.m.

Present: Trustees Benson, Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood
Absent: Trustee Bernero

Others: Karen E. Williams, Angela Bennett, Finance Department; Attorney K
Lane, Clark Hill Law Office (representing the Law Department); George
Asset Consulting Group; Mark Parker, Employees Retirement System Board

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve the
Official Minutes of the Police and Fire Retirement Board Meeting of August 20,
2013.

Adopted by the following vote: 7 - 0

It was moved by Trustee Wood and supported by Trustee Benson to approve the
Official Minutes of the Police and Fire Retirement System and the Employees
Retirement System Joint Board Meeting of August 20, 2013.

Secretary's Report.

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0
transfers, 2 retired. Total: Active membership: 333. 1 death(s), Charles E.
Reifsnyder, Police, died 8/27/2013, age 85, spouse to receive 50%. Refunds made
since the last regular meeting amounted to \$0.00. Reimbursements to the System
year-to-date amount to \$0.00. Retirement allowances paid for the month of August,
2013 amounted to \$2,198,104.19. Total retirement checks printed for the P&F System:
688. Total retirement checks printed for both systems: 1564 Domestic relations order
received: 0 Domestic relations orders pending: 0. Eligible domestic relations orders
certified: 1.

It was moved by Trustee Oleson and supported by Trustee Fabus to approve the
following application for Regular Age and Service Retirement:

David Nosotti, Police Department; 25 years of service credits, age 50,
effective September 14, 2013. (with 1 year, 5 month of universal service
credit purchase)

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It was moved by Trustee Oleson and supported by Trustee Fabus to approve the following application for Regular Age and Service Retirement (cont.):

Daniel J. Troy, Fire Department, 15 years of service credits, age 55 effective October 1, 2013. (from Deferred)

Adopted by the following vote: 7 – 0.

Karen Williams reported that Applicant #2013-F0716 has been scheduled to see the medical director.

Karen Williams reported that Applicant #2013-F0717 has been scheduled to see the medical director.

Ms. Williams notified the Board that the medical report for Applicant #2013 –P0416 has been received and reviewed by the disability subcommittee.

It was moved by Trustee Wood and supported by Trustee Oleson to go into closed session so that the Board could review the medical report of Applicant #2013-P0416.

Adopted by the following roll call vote: 7 – 0
Yes: Benson, Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood.
No: 0

The Board went into closed session at 9:02 a.m.

The Board resumed session at 9:06 a.m.

It was moved by Trustee Hecksel and supported by Trustee Kraus to approve the Non Duty disability of Applicant #2013-P0416.

Mr. Benson inquired about the difference between non duty and duty disability. Trustee Hecksel explained that duty disability is 2/3 of Final Average Compensation. Non Duty disability would allow a member with at least ten years to retire at age and service.

Adopted by the following vote: 7 – 0

There were no requests for accumulated contributions.

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Karen Williams discussed the registration materials for MAPERS Fall Conference in Grand Rapids, September 22-24.

Karen Williams provided an update on the Arrivos Pension Software Update. Trustee St. Aubin inquired if there would be any delays from the restructuring of the Information Technology Division contracting out some services. Karen Williams did not anticipate any delays.

Trustee Kraus explained the project management services were being contracted out. The hardware, infrastructure and customer service to employees and departments should remain the same.

Mark Parker expressed his appreciation to the trustees, and Mr. George Tarlas and Attorney Ken Lane for their participation.

Karen Williams provided a preliminary report regarding the Police and Fire Retirement Office regarding the Retirement Conference. The Conference had approximately 275 people who attended, mainly retirees. Karen Williams indicated a full report would be available at the October meeting.

Attorney Ken Lane distributed updated policies for the Trustee Handout. Attorney Lane provided a list of Retirement Board investment managers and vendors for elected officials for contribution purposes, in order to comply with new provision of Public Act 314.

Attorney Lane reviewed the recommendation from the Actuary regarding the calculation of EDROs. The Police and Fire Retirement Board requested that Attorney draft a policy regarding EDRO calculation for review.

Attorney Lane spoke with Attorney Paul Novak regarding the securities fraud monitoring. Milberg uses the Veritas system for all of its clients' data, except for the City of Lansing and another client. Milberg has requested that all clients' data use the Veritas system.

The Board requested that Attorney Lane invite Attorney Paul Novak to a future meet to discuss Milberg's request that the City of Lansing Retirement Board use the Veritas system.

The disability subcommittee provided the Retirement Office with a list of duty disability retirees to re-examine with the medical director.

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Trustee St. Aubin informed the Board that he was contacted by an Investment Manager. Trustee St. Aubin forwarded the information to Asset Consulting Group for evaluation

Mr. George Tarlas, Asset Consulting Group stated that the Investment firm was rolling out a fixed income strategy. Mr. Tarlas stated WAMCO has had changes to its management team and that the Board will review its fixed income strategy during the fourth quarter.

Mr. Tarlas provided a review of Wells Fargo/Berkeley for emerging market strategy and reminded the Board that the investment firm was interviewed last year. Mr. George Tarlas provided a review of the investment performance for the month of September 2013.

Trustee Wood notified the Police and Fire Retirement Board regarding the City Attorney's request to add a new law firm to the City Council's preapproved list. One of the law firms was securities recovery. Trustee Wood refused the addition of the securities recovery firm because the Board had already interviewed and selected firms for securities recovery. The City Attorney also inquired if the Retirement Boards would like to interview the law firm to add them to the preapproved list.

The Police and Fire Retirement Board declined the request to interview the new law firm.

It was moved by Trustee Oleson and supported by Trustee Hecksel to adjourn the meeting.

Adopted by the following vote: 7 - 0

The meeting adjourned at 9:39 am.

Minutes approved on _____

Angela Bennett, Secretary
Police & Fire Retirement System

Brad St. Aubin, Chairperson
Police & Fire Retirement System