

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES CITY OF LANSING
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
10th Floor, City Hall
Lansing, MI

July 16, 2013
Tuesday, 8:30 a.m.

The Board was called to order at 8:30 a.m.

Present: Trustees Benson (8:41), Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood-7.

Absent: Trustee Bernero

Others: Karen E. Williams, Finance Department; Attorney Ken Lane, Clark Hill Law Office (representing the Law Department); Robert Tucker, Police Department.

It was moved by Trustee Kraus and supported by Trustee Oleson to approve the Official Minutes of the Police and Fire Retirement Board Meeting of June 18, 2013.

Adopted by the following vote: 6 - 0

Secretary's Report.

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 3 retired. Total: Active membership: 339. 1 death(s), Marjorie J. Orlor, died 6/25/2013, age 85, beneficiary of Fire retiree. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of June, 2013 amounted to \$2,174,206.30. Total retirement checks printed for the P&F System: 681. Total retirement checks printed for both systems: 1559 Domestic relations order received: 2 Domestic relations orders pending: 0. Eligible domestic relations orders certified: 1.

It was moved by Trustee Fabus and supported by Trustee Hecksel to approve the following application for Regular Age and Service Retirement:

James Gill, Police Department, 25 years of service credits, age 53, effective July 13, 2013. (Purchased 12 months of military service credits)

Eric Painter, Police Department, 25 years of service credits, age 54, effective July 13, 2013.

Adopted by the following vote: 6 - 0.

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Karen Williams reported that Applicant #2013-F0716 has submitted a request for consideration for duty disability.

Karen Williams reported that Applicant #2013-F0717 has submitted a request for consideration for duty disability.

The requests for duty disability of Applicant #2013-F0716 and Applicant #2013-F0717 were referred to the disability subcommittee.

The Board recessed at 8:32 a.m. to allow the disability subcommittee to meet.

The Board resumed the meeting at 8:33 a.m.

It was moved by Trustee Hecksel and supported by Trustee Oleson to begin the disability process and send Applicant #2013-F0716 and Applicant #2013-F0717 to the medical director for review under the Board's established procedures.

Adopted by the following vote: 6 – 0

Karen Williams reported that Applicant #2013-P0416 has submitted documentation as requested by the disability subcommittee. The applicant will be scheduled for a non-duty evaluation with the medical director.

Ms. Williams reported that Mr. Colin Kacmarsky, Police has submitted a request for the refund of his accumulated contributions of \$18,465.01. Mr. Kacmarsky was not vested.

It was moved by Trustee Wood and supported by Trustee Hecksel to approve the request for refund of accumulated contribution of Mr. Colin Kacmarsky, Police of \$18,465.01.

Adopted by the following vote: 6 – 0

It was moved by Trustee Oleson and supported by Trustee Hecksel to excuse Trustee Edward Benson from the July Police and Fire Retirement Board Meeting.

Adopted by the following vote: 6 – 0

Karen Williams distributed registration materials for MAPERS Fall Conference in Grand Rapids, September 22-24.

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Karen Williams updated the Police and Fire Retirement Office regarding the Retirement Conference. The Conference is scheduled for Thursday, September 12 at the Lansing Center. Karen Williams reported that mailings were sent to retirees. A copy of the flyer is on the retirement website. The Retirement Office will contact the Information Technology Department to distribute the notification by City Wide email.

The Policy Status, Legislative and Trustee Book update was moved to next month's meeting.

Karen Williams updated the Police and Fire Retirement Board regarding the duty disability income verifications. One disability retiree required adjustment for his pension.

The Police and Fire Retirement Board reviewed the Boomershine Consulting Group Actuarial Recommendations Letter.

It was moved by Trustee Wood and supported by Trustee Hecksel to receive the Boomershine Consulting Group Actuarial Recommendations Letter.

Adopted by the following vote: 6 -0

Mr. Benson arrived to the meeting.

Karen Williams provided the Gabriel Roeder Smith Minute Master update quote of expenses not to exceed \$3,100 for the calendar year 2012.

It was moved by Trustee Oleson and supported by Trustee Benson to approve the update of the Police and Fire Retirement Board Minute Master and pay the expenses from the Security Lending account.

Adopted by the following vote: 7 - 0

The Budget recommendation for administrative expenses was moved to pending to be discussed at a future meeting.

Karen Williams distributed and reviewed the monthly Investment Report and the Security Lending Report for the period ending June 30, 2013.

It was moved by Trustee Hecksel and supported by Trustee Oleson to adjourn the meeting.

Adopted by the following vote: 7 - 0

The meeting adjourned at 8:52 am.

Minutes approved on _____

Angela Bennett, Secretary
Police & Fire Retirement System

Brad St. Aubin, Chairperson
Police & Fire Retirement System