

**OFFICIAL PROCEEDINGS OF THE BOARD OF  
TRUSTEES  
CITY OF LANSING  
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting  
Council Conference Room  
10th Floor, City Hall  
Lansing, MI

March 19, 2013  
Tuesday, 8:30 a.m.

The Board was called to order at 8:36 a.m.

Present: Trustees Benson, Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood— 7.  
Absent: Trustee Bernero,

Others: Karen E. Williams, Finance Department; Attorney Ken Lane, Clark Hill Law Office (representing the Law Department).

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve the Official Minutes of the Police and Fire Retirement Board Meeting of February 19, 2013.

Adopted by the following vote: 7 – 0

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve the Official Joint Minutes of the Police and Fire Retirement System and the Employees Retirement System Board Meeting of February 19, 2013.

Adopted by the following vote: 7 – 0

**Secretary's Report.**

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 0 retired. Total: Active membership: 345. 1 death(s), Frank Elliott, Police, died March 2, 2013, age 66, beneficiary to receive 50%. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of February, 2013 amounted to \$2,158,106.77. Total retirement checks printed for the P&F System: 678. Total retirement checks printed for both systems: 1550. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

It was moved by Trustee Fabus and supported by Trustee Hecksel to approve following application for regular age & service retirement:

Kim Kranich, Police Department, 24 years, 5 months of service credits, age 57, effective March 15, 2013.

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It was moved by Trustee Fabus and supported by Trustee Hecksel to approve the following application for Regular Age and Service Retirement (continued) :

Robert D. Cantlon, Police Department, 23 years of service credits, age 55, effective March 15, 2013.

Adopted by the following vote: 7 – 0.

Karen Williams reported Applicant #2013-F0219 request for duty disability. Ms. Williams sent out a letter of request for information. The Retirement Office is waiting for the applicant's documents.

Karen Williams reported that Applicant #2013-P0115 non duty request and information has been forwarded to the Medical Director for scheduling.

There were no requests for refund of accumulated contribution.

Karen Williams updated the Police and Fire Retirement Office regarding the Retirement Conference. The Conference is scheduled for Thursday, September 12 at the Lansing Center. Trustee Mark Parker has contacted speakers for the event and contacted Sparrow Hospital and McLaren for perform health screenings.

Karen Williams reported to the Board that the MAPERS Spring Conference was scheduled for June 2-4. Ms. Williams requested that members submit their registrations to attend the Conference.

Trustee Carol Wood updated the Retirement Board on the death check software. Trustee Wood explained that differences between the two firms under consideration, Berwyn and PBI. Trustee Wood stated that policies would be drafted and incorporated as the new software is implemented.

There were no public comments.

Attorney Ken Lane reviewed the City Attorney's opinion regarding the calculation of service credits. The Police and Fire Board explained how service credits are calculated. Service credits are based upon days not hours. The Board discussed how service credits are implemented. Trustee Fabus inquired if the current policy was still appropriate in light of new working schedules in the Police and Fire Departments. Attorney Lane stated that amendments would need to be made through collective bargaining.

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Trustee Wood distributed the Lansing Financial Health Team Report and requested that the Retirement Board discuss the report at the next month's meeting.

Attorney Ken Lane distributed the updated Police and Fire Retirement Ordinance that was approved by City Council.

Attorney Ken Lane also reported to the Retirement Board that he had spoken with Angela Bennett regarding the remaining City Contribution to the retirement system. Attorney Lane stated that the contribution would be made after the final actuary valuation had been received.

Trustee Wood requested that the City Contribution be placed on the agenda under pending items.

Karen Williams distributed and reviewed the Investment and Security Lending Report.

The Board discussed having Trustee Education with George Tarlas of Asset Consulting Group at an April meeting.

It was moved by Trustee Hecksel and supported by Trustee Fabus to adjourn the meeting.

Adopted by the following vote: 7 -0

The meeting adjourned at 9:18 am.

Minutes approved on \_\_\_\_\_

\_\_\_\_\_  
Angela Bennett, Secretary  
Police & Fire Retirement System

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Brad St. Aubin, Chairperson  
Police & Fire Retirement System