

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
10th Floor, City Hall
Lansing, MI

July 19, 2011
Tuesday, 8:30 a.m.

The Board was called to order at 8:37 a.m.

Present: Trustees Fabus, Hecksel, Kraus (8:42), Oleson, St. Aubin, Wood – 5.
Absent: Trustee Benson, Bernero,

Others: Karen E. Williams, Finance Department; Attorney Ken Lane, Clark Hill Law Office (representing the Law Department).

It was moved by Trustee Wood and supported by Trustee Hecksel to approve the Official Minutes of the the Police and Fire Retirement Board Meeting of July 19, 2011 with corrections.

Adopted by the following vote: 5 - 0

Secretary's Report.

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 9 retired. Total: Active membership: 377. 0 death(s). Refunds made since the last regular meeting amounted to \$0.00. Retirement allowances paid for the month of June, 2011 amounted to \$2,046,717.02. Total retirement checks printed for the P&F System: 669. Total retirement checks printed for both systems: 1509. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible domestic relations orders certified: 0.

There were no public comments for items on the agenda.

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It was moved by Trustee Fabus and supported by Trustee Wood to approve following application for regular age & service retirement:

Donald Bey, Police Department, 25 years, age 55, effective June 24, 2011.

Adopted by the following vote: 5 – 0.

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve following application for regular age & service retirement:

Dennis Miller, Fire Department, 25 years of service (with the purchase of 2 months of universal buy-in time), age 53, effective July 1, 2011.

Adopted by the following vote: 5 – 0

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve the following application for regular age & service retirement

Philip D. Sabon, Fire Department, 25 years of service credits (with the purchase of 2 months of universal buy-in time), age 49, effective July 1, 2011.

Adopted by the following vote: 5 – 0

There were no requests for Duty Disability Retirement.

There were no requests for Non Duty Disability Retirements.

It was moved by Trustee Hecksel and supported by Trustee Fabus to approve the following request for refund of Accumulated Contributions:

Dustin Belill, Lansing Police Department, \$17,403.87

Adopted by the following vote: 5 – 0.

Trustee Kraus arrived to the meeting.

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Karen Williams distributed information regarding MAPERS Fall Conference, September 18 – 20. Ms. Williams requested that trustees who were interested in attending any of the MAPERS events should contact the Retirement Office for registration.

Trustee Wood requested a resolution affirming the two Fraud Monitoring firms that the Retirement Board chose to be added to Fraud Monitoring Procedure Policy. Attorney Lane will draft a resolution for the next meeting.

Attorney Ken Lane provided a status update on the Police and Fire Retirement Ordinance. The City Attorney Office is reviewing the historical information that was extracted. Attorney Lane stated that the Ordinance had been updated with all the collective bargaining amendments. Attorney Lane will discuss with the City Attorney about moving the Ordinance to City Council for review.

Attorney Ken Lane provided an overview of the SAS 70 report compiled by Northern Trust that discusses the safety precautions in place regarding their system. Attorney Lane suggested that John Jackson of Asset Consulting Group to review the safety precautions and a final opinion for the view.

Attorney Ken Lane distributed a legislative memo of Senate Bill 7 that would create the "Publicly Funded Health Insurance Contribution Act" to require that all public employees pay a certain percentage of the overall cost of the health insurance. Attorney Lane stated that as the current bill is written, it does not apply to retirees.

Karen Williams updated the Board that she talked with the Greg Stump of EFI to determine if EFI has Minute Master Services. EFI did not have these services, but would be willing to look into these services in the future.

Trustee Oleson inquired if there were any issues about keeping the Minute Master with Gabriel, Roeder Smith.

Trustee Kraus stated that she did not think there would be an issue because Minute Master was a separate issue.

Trustee Krause updated the Board that the Special Projects subcommittee reviewed a proposal from the State of Michigan to develop pension software for the City of Lansing from scratch. The State determined that the Clarety system used by their retirement system would be too expensive to implement for Lansing.

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The pension software would be purchased by the City of Lansing but hosted on the State of Michigan system. The subcommittee narrowed the list down to five vendors.

Trustee Oleson expressed concern regarding the contract process when a software vendor is selected. Trustee Kraus stated that the Board would negotiate with the vendor regarding the software and the Boards needs.

Attorney Lane reported to the Board that another municipality represented by Clark Hill entered into a contract with the State of Michigan and the process did not go well as expected. The State of Michigan did continue to repair the system. as contracted. Attorney Lane expressed concern that this software proposed by the State of Michigan has not been built.

Trustee Hecksel inquired if the retirement analyst's computer has been updated to the network drive. The computer had not been updated. Trustee St. Aubin suggested purchasing an external drive that would automatically back up data. Trustee Wood stated that they should send information to the Retirement Office regarding external drive.

Karen Williams distributed and reviewed the Investment and Securities Lending Reports for month ending June 30, 2011.

It was moved by Trustee Hecksel and supported by Trustee Kraus to adjourn the meeting.

Adopted by the following vote: 6 -0

The meeting adjourned at 9:09 am.

Minutes approved on _____

Jerry Ambrose, Secretary
Police & Fire Retirement System

Brad St. Aubin, Chairperson
Police & Fire Retirement System