

**OFFICIAL PROCEEDINGS OF THE BOARD OF
TRUSTEES
CITY OF LANSING
POLICE AND FIRE RETIREMENT SYSTEM**

Regular Meeting
Council Conference Room
10th Floor, City Hall
Lansing, MI

July 20, 2010
Tuesday, 8:30 a.m.

The Board met in regular session and was called to order at 8:36 a.m.

Present: Trustees Benson (8:45), Fabus, Hecksel, Kraus, Oleson, St. Aubin, Wood – 6.

Absent: Trustee Bernero

Others: Karen E. Williams, Finance Department; Chris Lake, I.A.F.F Union; Dr. Victor Roth, Medical Director; Attorney Ken Lane, Clark Hill Law Office (representing the Law Department).

It was moved by Trustee Kraus and supported by Trustee Hecksel to approve the Official Minutes of the Joint Employees Retirement System and Police and Fire Retirement System Board Meeting of May 20, 2010.

Adopted by the following vote: 6 – 0.

It was moved by Trustee Kraus and supported by Trustee Hecksel to approve the Official Minutes of the Police and Fire Retirement System Board Meeting of June 15, 2010.

Adopted by the following vote: 6 - 0.

Mr. Chris Lake, Lansing Firefighters vice president, IAFF 421, addressed the Police and Fire Retirement System Board regarding the requirements requested from disability applicants. Mr. Lake expressed concerns regarding some of items that he felt were unnecessary from the human resources personnel files that were included in the information forwarded to the medical director.

Trustee St. Aubin requested that the Board move to Dr. Victor Roth, the Medical director.

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Dr. Roth addressed the Board regarding the information forwarded to him from the Police and Fire Retirement Board for disability applicants. Dr. Roth indicated that he will review any documents sent by the Board. Dr. Roth stated that he would quickly sift through medically unnecessary documents such as high school diplomas.

Trustee Hecksel discussed the intent regarding why the additional documents are requested and forwarded. Trustee Hecksel expressed his concerns that the retirement system be fiscally maintained and there be due diligence of all the information regarding a disability. Trustee Kraus discussed that the Board is responsible for establishing criteria for physical versus non-physical disabilities. Trustee Kraus explained there have been very few psychological disability requests. Trustee Kraus stated that the subcommittee would meet with Human Resources if they have problems with the items requested. However, no one from Human Resources had contacted the subcommittee or the Board.

Trustee Wood recommended that the subcommittee meet with Human Resources to determine and resolve issues regarding the information requested for disability. Trustee Wood also suggested that Dr. Roth put together a list of information that he would like to review.

Trustee Benson inquired if the American Psychological Association describes guidelines that the Board can follow.

Dr. Roth explained that there are steps to follow, however, his disability examination is based on the history and information gathered from the applicant. Dr. Roth reviewed the differences between a psychiatrist report and occupation medical doctor report. Trustee Kraus further explained that all requests for disability are funneled through Dr. Roth. Applicants can see specialists as needed but the reports and determination come from Dr. Roth.

Dr. Roth suggested that for mental health applicants, information could be sent to him for review. He can then determine if the applicant needs to see an independent mental health specialist prior to meeting with the Medical Director.

Trustee Hecksel requested legal counsel's opinion regarding the discussion. Attorney Ken Lane opined that the discussion was appropriate and he agreed with the suggestion that the Medical Director provide a list to the subcommittee of what documents that he needs to review.

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Dr. Roth stated that he would review any information that the Board deems appropriate. Dr. Roth explained the more information that can be used regarding the disability, the better.

Trustee Kraus suggested that the subcommittee meet with legal counsel and have communication with the Medical Director, instead of a list.

Dr. Roth also informed the subcommittee that he had researched a list of local psychiatrist and would make contact with these doctors if the Board requested this. The subcommittee will take that information under consideration.

Secretary's Report.

0 new fire member(s), 0 new police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 19 retired. Total: Active membership: 446. 0 death(s). Refunds made since the last regular meeting amounted to \$ 0. Retirement allowances paid for the month of June, 2010 amounted to \$1,871,460.38. Total retirement checks printed for the P&F System: 640. Total retirement checks printed for both systems: 1451. Domestic relations order received: 0. Domestic relations orders pending: 2. Eligible domestic relations orders certified: 0.

It was moved by Trustee Fabus and supported by Trustee Kraus to approve the application for Regular Age and Service Retirement:

Bruce G. Ferguson, Police Department, 25 year of service, age 50, effective June 16, 2010.

Adopted by the following vote: 6 – 0.

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve the application for Regular Age and Service Retirement:

Joseph R. Walsdorf, Fire Department, 25 years of service, age 49, effective June 22, 2010 (with purchase of 2 years of military time, 7 months of universal buy-in time)

Adopted by the following vote: 6 – 0.

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Karen Williams reported that the Retirement Office received the medical report from Dr. Phil Margolis regarding applicant #2009-F1020.

It was moved by Trustee Hecksel and supported by Trustee Oleson to refer the medical report from Dr. Margolis regarding applicant #2009-F1020 to Dr. Roth, medical director.

Adopted by the following vote: 6 – 0.

Trustee Hecksel reported that the disability subcommittee received the Medical Director's report for Mr. Dan Hamel and concurs with Dr. Roth's recommendation.

It was moved by Trustee Hecksel and supported by Trustee Oleson to approve Mr. Dan Hamel for duty disability.

Adopted by the following vote: 6 – 0.

Karen Williams updated the Board regarding applicant #2010-F0422. Ms. Williams received the information from the applicant and forwarded to Dr. Roth's office for scheduling.

There were no requests for Refund of Accumulated Contributions.

Karen Williams distributed information for Fall MAPERS, September 26 – 28 and for NCPERS in October. Ms. Williams requested members to complete their registration material and forward it to the Retirement Office.

Trustee Kraus updated the Board regarding the Request for Proposal for Actuarial Services. The proposals have been received and the subcommittee will meet to develop criteria for evaluation.

Attorney Kenneth Lane updated the Board regarding the Fraud Monitoring/Securities Litigation firms. Attorney Lane informed the Board that the City Attorney's Office has completed its review of the agreements for the Fraud Monitoring firms. Attorney Lane also submitted the internet security information regarding the Fraud Monitoring firms to Eric Tumbarella of IT for review. Attorney Lane is waiting for his response.

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Attorney Kenneth updated the Board regarding TRowe Price. Asset Consulting requested additional language regarding commission. TRowe added the language and provided a revised document. Attorney Lane has reviewed the new contract and has no issues. Attorney Lane is waiting to hear from Asset Consulting for their final review so that he may have it ready for the chairperson's signature.

Karen Williams distributed the Gabriel, Roeder, Smith prepaid EDRO fees for 2010/2011. The new fees for certification are \$600 and \$850 for calculations.

It was moved by Trustee Wood and supported by Trustee Fabus to approve the Gabriel Roeder Smith EDRO fees for 2010/2011.

Adopted by the following vote: 6 – 0.

Karen Williams distributed a memo from Asset Consulting Group recommending that the suspension of Private Advisor investment has been lifted. Asset Consulting Group has recommended that the investment be initially funded from \$2.3 million from MD SASS. Attorney Ken Lane has just received the contract and he will review it to have it implemented by July 28.

Karen Williams informed the Board that she had contacted Asset Consulting regarding their other clients who use Pension software in their office and/or their websites.

Karen Williams reported to the Board that Mr. Robert Hansen and Mr. Manuel Little had income that combined with their pension was over the amount allowed by the ordinance.

It was moved by Trustee and supported by Trustee to continue to suspend the pension of Mr. Hansen and adjust the pension of Mr. Manuel Little.

Adopted by the following vote: 6 – 0.

Karen Williams reported to the Board that she forwarded Trustee Oleson questions regarding Military Time versus Universal buy-in time and its cost to the pension system.

Trustee Oleson reiterated that he wanted to know if the purchase of military time versus universal buy-in time is cost neutral or if the purchase of military time has different criteria and costs to the retirement system.

Karen Williams distributed and reviewed the Investment Monthly report for June. Trustee Wood reported that she had been contacted regarding investment in the film industry in Michigan and requested if the Board had any interest in hearing a presentation. The Board did not wish to hear the presentation.

The meeting adjourned at 9:51 am.

Minutes approved on _____

Brad St. Aubin Chairperson
Police & Fire Retirement System

Jerry Ambrose, Secretary
Police & Fire Retirement System