



**Capital Area Transportation Authority
Estimate of Work for FOIA Payroll Request**

Action	Activity	Hours
1	Preparatory review of request	0.25
2	Design format of report	0.50
3	Contact ADP and have custom report created	1.50
4	Review results	0.50
5	Reconcile results to payroll tax reports	0.50
		<u>3.25</u>
	Authorized Employee's Pay Rate	<u>\$59.42</u>
	Total cost for FOIA response	<u>\$193.12</u>

