

CAPITAL AREA TRANSPORTATION AUTHORITY

Nathan Triplett, Board Chair • Bradley T. Funkhouser, AICP, Chief Executive Officer

Capital Area Transportation Authority Estimate of Work for FOIA Payroll Request

Action	Activity	Hours
1	Preparatory review of request	0.25
2	Design format of report	0.50
3	Contact ADP and have custom report created	1.50
4	Review results	0.50
5	Reconcile results to payroll tax reports	<u>0.50</u> 3.25
	Authorized Employee's Pay Rate Total cost for FOIA response	\$59.42 \$193.12

